

Date	AutoCRC	University Coordinator	Industry Supervisor	University Supervisor	Student Researcher
March			Workshop - Working with research students to benefit your business		
March 2011	Pay project funding \$3000 to university on receipt of signed agreements	Maintain overview of projects, ensure student agreements are signed.	ALL PROJECTS START		
Fortnightly			Regular meetings		
March	Introduction workshop				
May 9 th	Student project plan poster presentation				
July 22 nd	Student progress, workshop discussions				
August	Pay project funding \$2000 to university after successful reviews				
September 19 th	Draft final posters submission deadline for Student Research Awards				
October 18 th	AutoCRC Student Research Awards Theses, evaluation forms and expenditure reports submission to AutoCRC				
Oct/Nov		Ensure all theses and expenditure reports are submitted			Copies of thesis and expenditure reports submitted to AutoCRC and industry.

Notes on conduct of projects

- Students must sign and submit a student agreement (provided by AutoCRC) and a budget plan before proceeding with a project.
- The project funding may be used to provide poster and thesis printing, equipment, software, prototyping, travel or facilities **for the project**. It may be used to provide a stipend or prize for the student(s) or to fund student conference registration.
- Project funding **may not** be used to pay a supervisor, or to buy non-project equipment.
- All Victorian students are obliged to attend all events.
- Interstate students (ANU, QUT UniSA) must attend at least one event and must provide documents or videos at the same time as the other events. Your budget may be used for travel and printing purposes!
- The funding allocated to each project is \$5000. It will be paid in instalments of \$3000 (on receipt of signed IP agreement) and \$2000 (on receipt of mid-project review) directly to the university.
- Student presentations are expected to be of high quality and must be approved by university and industry supervisors prior to execution.
- Expenditure reports should have copies of receipts attached and should be in a form similar to:

Item	Cost
AIMSUN simulation software	\$4200.00
Student travel (<i>IM Student</i>)	\$ 700.00
Thesis binding	\$ 100.00
Total	\$5000.00

Signed: *IM Student*

Signed: *A Lecturer*

AutoCRC Student Research Awards:

The AutoCRC Student Research Awards recognise the best research conducted by final year students during 2011. Prizes of \$350 for each finalist (best 6) and \$1500 for the best presentation are awarded by a cross disciplinary panel of researchers.